

EVANGEL

School of Practical Ministry

Program Catalog

*“to prepare God’s people
for works of service,
so that the body of Christ
may be built up”*

Eph. 4:12

INTRODUCTION

In September, 1982 EVANGEL Theological Seminary was launched with the mission of providing a Biblically based, theologically sound, quality education to a wide spectrum of students. Now over 25 years later, with an unwavering commitment to that mission and recognizing the complexities of the 21st century, the EVANGEL School of Practical Ministry, which provides students an exciting alternative to seminary education, has been developed. The School is an entirely new program using an entirely new curriculum. It is not so much an academic exercise as it is a learning journey. To facilitate the learning process students will progress through the program as a group. This allows each one to be known and to know others, which creates a more intimate instructional environment than the traditional classroom.

The purpose of the program is threefold.

- **Encounter.** Throughout the program, students will be challenged to encounter God in a deeper, more intimate way.
- **Explore.** Students will be encouraged to explore and discover more about themselves and their calling.
- **Equip.** With the completion of the program students will be equipped to do the work of ministry within their local church setting.

ADMISSIONS REQUIREMENTS

Because this is a different kind of program the admissions requirements are less stringent but do require some challenging personal effort on the part of each prospective student.

- **Education.** Each student wishing to enroll in the School of Practical Ministry must have a minimum of a high school diploma or its equivalent.
- **Application.** Each prospective student must submit a completed Application Form, the \$20.00 non-refundable application fee, and a photograph of themselves.
- **Pastoral Recommendation.** As part of the admissions process, prospective students must submit a letter of recommendation from their pastor.
- **Interview.** Each prospective student will have a personal interview with the Program Director.

- **Seek God.** Before enrolling in the program prospective students are strongly encouraged to seek God and to clearly hear Him telling them to begin.
- **Scripture Passage.** In addition, prospective students are encouraged to ask the Holy Spirit for a specific Scripture passage that becomes their personal starting point for this learning journey.

The Evangel School of Practical Ministry admits students of any race, gender, color, national and ethnic origin to the rights, privileges, programs, and activities available, and it does not discriminate in accordance with the above in the administration of its academic policies, admissions policies, scholarship awards, or any other school administered policy or program.

CURRICULUM

The curriculum for the School of Practical Ministry is comprised of seven modules. The content of each module builds upon the previous one. Each module is designed so that students will have opportunities to practically apply the material that has been discussed.

- **Module One: Life Foundations.** This module provides students an opportunity to examine the Biblical absolutes that are the foundation of our Christian life and, when properly understood, allow us to live confidently and victoriously.
- **Module Two: Bible Foundations.** This module examines the development of the Scriptures and gives students the opportunity to see God's hand at work in preserving His Word. In addition, each individual book will be discussed with regard to author, date of writing, and significant themes and characteristics.
- **Module Three: Faith Foundations.** This module provides students with an historical understanding of the Church. Significant movements and developments will be examined to allow students to gain a fresh perspective on the 21st century Church.
- **Module Four: Communication Foundations.** This module examines the communication process and allows students to further develop their own communication skills and style.

- **Module Five: Spiritual Giftings.** This module examines the Biblical concept of spiritual gifts. In addition, through the use of personality and temperament indicators and spiritual gift assessments, students will have the opportunity to learn more about the unique individual God created them to be.
- **Module Six: Ministry of the Holy Spirit.** This module examines the identity of the Holy Spirit and His role and ministry within the 21st century Church. During module sessions students will be given the opportunity to put into practice the concepts that were discussed.
- **Module Seven: Leadership Essentials.** This module provides students hands on opportunities to investigate different areas of leadership within the local church.

PROGRAM REQUIREMENTS

Because the School of Practical Ministry is a totally different kind of program there aren't the usual academic requirements or assignments. There will be no lengthy research papers to write or tedious textbooks to read. Rather the specific requirements are much more personal and practical.

- **Personal Journal.** Each student will maintain a personal journal throughout the program. In it will be recorded significant words from God, things learned during the course of the program, and insights about themselves. The specific passage of Scripture that is the personal starting point will be the initial entry in the journal.
- **Prayer Partners.** Students will also become prayer partners. Each student will keep a prayer list, which will not only include personal prayer items but also the requests and needs of fellow students. This will allow students to rejoice with those who rejoice, weep with those who weep, and carry one another's burdens.
- **Learning Paper.** At the conclusion of each module students will write a learning paper. This paper will encompass specific elements of each module and will provide students an opportunity to practically implement the module material into their personal life and ministry setting. The personal journal and module notes will serve as valuable resources to assist students with this requirement.

- **Ministry Statement.** At the conclusion of the seventh module students will use their journals, notes from module sessions, and learning papers to write a personal ministry statement. This statement will outline their personal ministry philosophy and approach.
- **Certificate of Completion.** With the successful completion of these simple requirements students will receive a Certificate of Completion and be eligible to participate in the annual Graduation Service.

ACADEMIC POLICIES

The following academic policies, which govern the School of Practical Ministry, have been established.

- **Absences.** Because of the concentrated nature of this program, it is imperative that students attend each module session. If, because of extenuating circumstances, a student must be absent for a session the instructor must be notified in advance and arrangements made for an appropriate make up assignment to be determined by the instructor. It is the sole responsibility of the student to make up any module material that was missed because of absence.
- **Grading.** Each student will be given a module grade using the pass/fail system. Any student who receives a failing grade for a module will be placed on academic probation.
- **Module Requirements.** All required work must be submitted by the assigned due date as determined by the module instructor. Work submitted after that date will receive a failing grade. However, because of extenuating circumstances, students may request an extension. This request must be submitted in writing to the module instructor before the due date. Extensions will be granted solely at the discretion of the instructor. If an extension is granted the work must be submitted by the last session of the following module. If work is not submitted by that time, the student will receive a failing grade for the module.
- **Academic Probation.** Any student who receives a failing grade for a module is automatically placed on Academic Probation. The student must pay a \$75.00 module reinstatement fee and resubmit the assigned work. If this step results in a passing grade for the module, the student will once again be

considered in good standing. However, a second failing grade will result in the student's dismissal from the program.

- **Plagiarism.** Plagiarism is a serious academic infraction. It is defined as an act of presenting someone else's argument, definition, interpretation, or factual information as though they were one's own, whether or not one uses the exact wording or source. If the module instructor suspects plagiarism the matter will immediately be referred to the Evangel Administrative Council for disciplinary action.
- **Transfer Credits.** Because of the unique curriculum of the School of Practical Ministry no transfer credit will be accepted.

TUITION & FEES

The Board of Trustees of Evangel Theological Seminary has established the following financial costs and policies for the School of Practical Ministry.

- **Tuition.** The tuition rate for the entire program is \$975.00, including the cost of any textbooks that may be required for a specific module. Tuition is payable at the first session of Module One: Life Foundations.
- **Flexible Payment Option.** Because some students may have a more limited budget, a Flexible Payment Option has been established. This plan will allow students to pay the tuition over the course of several months. However, there are some restrictions.
 - ☑ Before the start of Module One: Life Foundations, a student must notify the Program Director of his/her need to take advantage of the Flexible Payment Option. When the program director is notified a payment schedule will be established.
 - ☑ An initial minimum payment of \$150.00 is required to start the program.
 - ☑ Subsequent payments, which will be due once a month, may be in any amount with \$100.00 being the minimum.
 - ☑ A \$15.00/month administrative fee will automatically be applied to a student's unpaid tuition balance.

- ☑ Tuition payments must be made by the scheduled date. Any payment made after the scheduled date will cause the student's account to be charged a \$25.00 late payment fee.
 - ☑ Any student whose account is more than 30 days past due will be suspended from the School of Practical Ministry until such time as the account becomes current.
 - ☑ All student accounts must be paid in full by the start of Module Six: Ministry of the Holy Spirit.
- **Fees.** In addition to the tuition rate, the following fees have been established for students enrolled in the School of Practical Ministry.

☑ Application Fee:	\$20.00
☑ Returned Check Fee:	\$35.00
☑ Administrative Fee:	\$15.00/month
☑ Late Payment Fee:	\$25.00
- **Refunds.** Students who wish to withdraw from the School of Practical Ministry must inform the Program Director in writing. Once the program director has received the written notice, the student will receive a tuition refund based on the following guidelines.
 - ☑ If the written notice is by the conclusion of the Module One: Life Foundations the student is eligible to receive a 50% tuition refund.
 - ☑ If the written notice is by the conclusion of Module Two: Biblical Foundations the student is eligible to receive a 25% tuition refund.
 - ☑ Any student who withdraws after the conclusion of Module Two: Biblical Foundations is ineligible to receive a tuition refund.

STATEMENT OF FAITH

We Believe:

- in the plenary inspiration and inerrancy of the Scriptures contained in the Old and New Testaments; that the Bible is the only sufficient rule of faith and practice.
- that there is one God, eternally existent in three persons: God, the Father; God, the Son; God, the Holy Spirit.
- in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal future return to earth in power and glory to judge the living and the dead.
- in the Holy Spirit, God present with us for guidance, for comfort, and for empowerment.
- that the only means of being cleansed from sin is through repentance and faith in the precious blood of Christ.
- in the sanctifying power of the Holy Spirit by whose indwelling the Christian is enabled to live a holy life.
- that the baptism in the Holy Spirit, according to Acts 2:4, is given to believers who ask for it.
- in the Church as the fellowship for worship and service for all who are united to the living Lord.
- in the resurrection of both the saved and the lost, the one to everlasting life and the other to everlasting damnation.

NOTES

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P.O. Box 1887
Harrisonburg, VA 22801

(540) 433-7760

(888) 711-0066

www.esopm.org

info@esopm.org